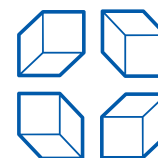


The ICEF Beijing Workshop

Meet quality student recruitment agents from China and other Asian countries



Grand Millennium Beijing • October 14 - 16, 2015



ICEF
Workshops

Grand Millennium Beijing 5* – Reservation Form

Booking deadline : September 11, 2015.

ICEF GmbH
Ms Irina Maier
Am Hofgarten 9
53113 Bonn
Germany

Tel +49 228 201 1933
Fax +49 228 201 1944
Email ► imaier@icef.com

Room Reservation Request (Please type or print in capital letters)

Company _____

Mr Ms Last name _____ First name _____

Second person:

Mr Ms Last name _____ First name _____

Tel. (incl. area code & extension) _____ Email _____

Travel Details

Date of Arrival _____ Date of Departure _____ Number of nights _____

Airport Transfer

Airport Transfer **EUR 109*** one way round-trip

* Per car per way (max. 3 persons). Complimentary airport butler service is provided at the arrival gate.

Arrival Flight No. / Arrival time * _____ Departure Flight No. / Departure time * _____

*Only fill in when booking airport transfer

Room type & rate (please check appropriate box)

Single room (Deluxe category) **EUR 199** Smoking room Non smoking room

Twin/Double room (Deluxe category) **EUR 214** Smoking room Non smoking room

Please note: earliest possible check-in time is 14:00 and latest check-out time is 12:00 noon.

Above rates are per room, per night, including 15% hotel service charge and breakfast. Rates are valid for the period from October 11 to October 19, 2015 and are subject to room availability. For bookings outside this period the regular room prices become applicable.

Early check-in / Late check-out

Early check-in, 8:00 - 12:00 Single **EUR 100** Double **EUR 107**

Early check-in, before 8:00 Single **EUR 199** Double **EUR 214**

Late check-out, 14:00 - 18:00 Single **EUR 100** Double **EUR 107**

Late check-out, after 18:00 Single **EUR 199** Double **EUR 214**

Above rates are per room, including 15% hotel service charge and breakfast. Rates are valid for the period from October 11 to October 19, 2015 and are subject to room availability.

Payment

You will be invoiced for your accommodation by ICEF. Invoices are payable upon receipt and can be paid either by bank transfer or by credit card. You will find further information on the invoice.

Terms & Conditions

All incidental charges will be payable directly to the hotel who will require your credit card details for this purpose upon check-in. Please note that the hotel will charge your card with a daily security deposit of CNY 500 for your incidentals which will be refunded upon check-out. Room cancellations received until September 11 will be subject to a one night's charge. Cancellations received after this date will be subject to a 100% cancellation fee for your stay.

Name _____ Signature _____

Date and Place _____

By signing you acknowledge the accuracy of information provided and agree to the terms and conditions above.

► **Fax to: +49 228 201 1944** or ► **email to imaier@icef.com**