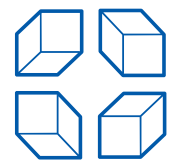


The ICEF Beijing Workshop

Meet quality student recruitment agents from China and other Asian countries



ICEF
Workshops



Grand Millennium Beijing • October 14 – 16, 2015

Grand Millennium Beijing – Extra Nights / Airport Transfer Reservation Form

Please return your reservation form to ICEF until September 11, 2015.

ICEF GmbH
Ms Ayumi Henke-Tokushige
Am Hofgarten 9
53113 Bonn
Germany

Tel +49 228 201 1941
Fax +49 228 201 1944
Email [▶ ahenke@icef.com](mailto:ahenke@icef.com)

Room Reservation Request (Please type or print in capital letters)

Company _____

Mr Ms Last name _____ First name _____

Second person:

Mr Ms Last name _____ First name _____

Tel. (incl. area code & extension) _____ Email _____

Additional nights required (subject to room availability)

Pre-workshop nights (Oct. 11 to 14, 2015)

Date of check-in _____ Date of check-out _____

of nights ____ Approx. arrival time _____

Post-workshop nights (Oct. 17 - 19, 2015)

Date of check-in _____ Date of check-out* _____

of nights ____ Approx. departure time _____

Airport Transfer

Date of Arrival _____

Date of Departure _____

Arrival Flight No. / Arrival time * _____

Departure Flight No. / Departure time * _____

Airport Transfer **CNY 690*** one way return

* Per car per way (max. 3people). Complimentary airport butler service is provided at the arrival gate.

Room type & rate (please check appropriate box)

Single room (Superior category, excluding breakfast) **CNY 1150** Smoking room Non smoking room

Twin/Double room (Superior category, excluding breakfast) **CNY 1150** Smoking room Non smoking room

* **Please note:** earliest possible check-in time is 14:00 and latest check-out time is 12:00 noon.

Above rates are per room, per night, including 15% hotel service charge and **exclude** breakfast. Rates are valid for the period from October 11 to October 19, 2015 and are subject to room availability. For bookings outside this period the regular room prices become applicable.

Early check-in / Late check-out

Early check-in, 8:00 - 12:00 **CNY 575** Early check-in, before 8:00 **CNY 1150**

Late check-out, 14:00 - 18:00 **CNY 575** Late check-out, after 18:00 **CNY 1150**

Above rates are per room, including 15% hotel service charge.

Deposit

MasterCard/Eurocard Visa American Express Diners Club

Card no.: _____ Expiry date: _____

CVC/CVV code: _____ The CVC/CVV code is a three (Mastercard/Eurocard, Visa, Diners Club) or four (American Express) digit security code on your credit card.

Name _____ Signature _____

Date and Place _____

By signing we acknowledge the accuracy of information provided and agree to the terms and conditions below.

Terms & Conditions

Your accommodation and all incidental charges will be payable directly to the hotel who will require your credit card details for this purpose upon check-in. Please note that the hotel will charge your card with a daily security deposit of CNY 500 for your incidentals which will be refunded upon check-out. Room cancellations received until September 11 will be subject to a one night's charge. Cancellations received after this date will be subject to a 100% cancellation fee for your stay.

▶ Fax to: +49 228 201 1944 or ▶ email to ahenke@icef.com